

The Annual Quality Assurance Report (AQAR) of the IQAC

(July 1, 2011 To June 30, 2012)

Part – A

I. Details of the Institution

| | |
|--------------------------------------|----------------------------------|
| 1.1 Name of the Institution | Awadhesh Pratap Singh University |
| 1.2 Address Line 1 | Sirmour Road |
| Address Line 2 | Rewa |
| City/Town | Rewa |
| State | Madhya Pradesh |
| Pin Code | 486003 |
| Institution e-mail address | vcapsu@gmail.com |
| Contact Nos. | 07662-233819 |
| Name of the Head of the Institution: | Prof. R.M. Mishra |
| Tel. No. with STD Code: | 07662-233819 |
| Mobile: | 09425184849 |
| Name of the IQAC Co-ordinator: | Prof. R.N. Shukla |

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1 | 1 st Cycle | C++ | 65.05 | 2002 | 2003-2008 |
| 2 | 2 nd Cycle | NA | NA | NA | NA |
| 3 | 3 rd Cycle | NA | NA | NA | NA |
| 4 | 4 th Cycle | NA | NA | NA | NA |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR for the year 2009-10 03/11/2014 (DD/MM/YYYY)
- ii. AQAR for the year 2010-11 03/11/2014 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Life Science, Social Science, Home Science

1.12 Name of the Affiliating University (for the Colleges)

N/A

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University State Govt.

University with Potential for Excellence

-

UGC-CPE

-

| | | | |
|----------------------------------|---|------------------------------|---|
| DST Star Scheme | - | UGC-CE | - |
| UGC-Special Assistance Programme | √ | DST-FIST | - |
| UGC-Innovative PG programmes | - | Any other (<i>Specify</i>) | - |
| UGC-COP Programmes | - | | |

2. IQAC Composition and Activities

| | | | |
|---|---------------|---------|----|
| 2.1 No. of Teachers | Thirteen (13) | | |
| 2.2 No. of Administrative/Technical staff | Three (03) | | |
| 2.3 No. of students | 00 | | |
| 2.4 No. of Management representatives | one (01) | | |
| 2.5 No. of Alumni | One (01) | | |
| 2.6 No. of any other stakeholder and Community representatives | One (01) | | |
| 2.7 No. of Employers/ Industrialists | One (01) | | |
| 2.8 No. of other External Experts | 00 | | |
| 2.9 Total No. of members | Twenty (20) | | |
| 2.10 No. of IQAC meetings held | Two (02) | | |
| 2.11 No. of meetings with various stakeholders: | No. | Faculty | |
| | 10 | 03 | |
| Non-Teaching Staff/ Students | 04 | Alumni | 02 |
| | | Others | 01 |
| 2.12 Has IQAC received any funding from UGC during the year? | Yes | No | √ |
| If yes, mention the amount | - | | |
| 2.13 Seminars and Conferences (only quality related) | | | |

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

| | | | | | | | | | |
|------------|----|---------------|---|----------|----|-------|----|-------------------|----|
| Total Nos. | 10 | International | - | National | 03 | State | 04 | Institution Level | 03 |
|------------|----|---------------|---|----------|----|-------|----|-------------------|----|

(ii) Themes

- Emerging Trends and challenges in Management
- Food security in India
- Expanding horizon in chemical sciences
- Workshop on data mining machine learning techniques for Bioinformatics
- Relevance of Advait Vedant

2.14 Significant Activities and contributions made by IQAC

- Women Empowerment
- Student Counselling
- Anti-ragging Drive
- Environment Monitoring
- Academic Audit

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|------------------------|---|
| Women Empowerment | The study centre for social works organized several programmes for educating women related to their rights and for women empowerment and effective impacts has been observed. |
| Anti Ragging Drive | Proctorial Board and Departmental anti-ragging committee ensure the University's policy of ragging-free campus. |
| Student Counselling | Counselling to students regarding stress management and placements are provided. Slow learners are given special attention. |
| Environment Monitoring | An exhaustive environmental audit of the campus was conducted by the duly constituted Committee. |
| Academic Audit | A comprehensive audit is regularly conducted based on standardized parameters. |

* Attach the Academic Calendar of the year as Annexure. (See Annexure-02)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

After thorough appraisal, duly approved details are available in IQAC proceedings.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | 33 | - | | |
| PG | 24 | 01 | 13 | 13 |
| UG | 06 | - | 05 | 05 |
| PG Diploma | 04 | - | 03 | 04 |
| Advanced Diploma | 01 | - | - | - |
| Diploma | 02 | - | - | - |
| Certificate | 01 | - | - | - |
| Others (M.Phil.) | 19 | 01 | 17 | - |
| Total | 90 | 02 | 38 | 22 |

| | | | | |
|-------------------|---|---|---|--|
| Interdisciplinary | - | - | - | |
| Innovative (PG) | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Core and Elective both

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 56 |
| Trimester | - |
| Annual | 03 |

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (See Annexure-03)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi of all courses are audited annually by BOS. Syllabus have been revised as per UGC's model syllabi for different disciplines. Where ever UGC's model syllabus was not available the University has framed its own syllabus through the concerning Board of Studies keeping in view the standard courses/syllabus of various National/International institutions.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Study centres for certain new Self Supporting Programmes were started such as, M.Phil. Biotechnology, M. Sc. Microbiology.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 30 | 21 | 07 | 02 | - |

2.2 No. of permanent faculty with Ph.D.

30

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|----|------------|----|--------|---|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| - | 16 | - | 15 | - | 14 | - | - | - | 45 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest : 83

Visiting : 60

Temporary : -

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------------------|---------------------|----------------|-------------|
| Attended Seminars/ Workshops | 09 | 77 | 11 |
| Presented papers | 06 | 31 | 03 |
| Resource Persons | 13 | 42 | 08 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Apart from the lecture Method, Weekly and paper wise seminar , Group discussion continuous and Comprehensive Evaluation (cce) etc.. Teaching-Learning through audio visual modes, Smart Board, Power Point Presentation were used in almost all the University teaching departments.
Through short term classes, students are encouraged to improve their skills through GD and Seminar.

2.7 Total No. of actual teaching days during this academic year

187 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Best of 3 sessional/Internal Assessment marks, Internal Assessment Through CCE .

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

28 20 45

2.10 Average percentage of attendance of students

81%

2.11 Course/Programme wise distribution of pass percentage :

| Type of the Programme | Total no. of students appeared | Division | | | | |
|-----------------------|--------------------------------|---------------|-----|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| UG | 523 | 14 | 73 | 08 | - | 95 |
| PG | 1015 | 31 | 60 | 07 | - | 98 |
| M.Phil. | 543 | 38 | 58 | 03 | - | 99 |
| PG Diploma | 82 | 20 | 70 | 05 | - | 95 |
| Certificate | 08 | 21 | 68 | 06 | - | 95 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through encouraging the Departmental committee to activate, motivate and energise the regular as well as contractual/guest faculty members of the department and /or Study Centre(s) under it.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 01 |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | 02 |
| Others (Interaction Programmes) | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 209 | 59 | - | - |
| Technical Staff | 33 | 12 | - | - |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Departments were encouraged to organise, Seminars, Workshops, Symposia etc. Faculty and Research Scholars were motivated for quality research and making quality publications.
- Encourage faculty to submit major and minor research projects.
- Motivating Recognised faculty for Ph.D. Guidance

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-------------|-------------|------------|-----------|
| Number | 02 | 03 | 01 | 02 |
| Outlay in Rs. Lakhs | 22.58 Lakhs | 27.62 Lakhs | - | - |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|----------|------------|-----------|
| Number | - | 01 | - | - |
| Outlay in Rs. Lakhs | - | 1.5 Lakh | - | - |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 24 | 58 | - |
| Non-Peer Review Journals | 02 | 25 | - |
| e-Journals | 12 | 08 | - |
| Conference proceedings | 03 | 23 | - |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|-------------|
| Major projects | 03 yrs | UGC, MPCST, CSIR-DBT | 27.62 Lakhs | 27.62 Lakhs |
| Minor Projects | - | - | - | - |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | 2007-12 | BIF, thru DBT | 20 Lakhs | 20 Lakhs |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects <i>(other than compulsory by the University)</i> | 01 | ICHR | | |
| Any other(Specify) | - | - | - | - |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|---------------|-------|----------------|---------|
| Number | - | 03 | 04 | 03 | |
| Sponsoring agencies | - | UGC, BIF, DBT | MPCST | APS University | - |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 06 | - | - | 03 | 03 | | |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

29

121

3.19 No. of Ph.D. awarded by faculty from the Institution

61

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 04 SRF 04 Project Fellows 02 Any other 07

3.21 No. of students Participated in NSS events:

University level 190 State level 270
National level 14 International level 02

3.22 No. of students participated in NCC events:

University level - State level -
National level - International level -

3.23 No. of Awards won in NSS:

University level 05 State level 04
National level 01 International level -

3.24 No. of Awards won in NCC:

University level - State level -
National level - International level -

3.25 No. of Extension activities organized

University forum 200 College forum 286
NCC - NSS 384 Any other 13

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Youth Festival, Antidrug Addiction, Blood donation, Heritage Protection on 18 April, World Heritage Day, Tourist Product Awareness Programme on 27 Sept. World Tourism Day.
- Participatory Rural Appraisal (PRA) Camps Arranged.

- District Rural Development Agency (DRDA)-Swarna Jayanti, Swa Rojgar Yojna (SJSRY) Survey.
- Management Festival; Plantation.
- Environmental Awareness Programme in Rewa City.
- Ecological diversity Programme (Wild Life Conservation).
- Pollution Control (Estimation of Air Pollution in and around Rewa City).
- Water Quality Testing in Rewa City and Surrounding Industrial areas.
- Collaborated with EPCO Rural (Govt. of India) in their activities in Rewa region.
- Collaborated with Weather reporting station (Supported by ISRO).

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|-----------|---------------|----------------|-----------|
| Campus area | 258 Acres | - | - | 258 Acres |
| Class rooms | 55 | 02 | UGC/UNIV | 57 |
| Laboratories | 24 | - | UGC/UNIV | 24 |
| Seminar Halls | 14 | - | UGC/UNIV | 14 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 22 | - | - | 22 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 400 | - | - | 400 |
| Others – Board Room | - | - | - | - |

4.2 Computerization of administration and library

- Computerization of office records
- Central Administrative office and Library are being computerised.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|--------------------------|-----------------------|----------------|-------------|----------------|-------|------------|
| | No. | Value (Rs) | No. | Value (Rs) | No. | Value (Rs) |
| Text Books | 50700 | 66.98 Lakhs | 5000 | 58.69 Lakhs | 55700 | 125.67 |
| Reference Books | 3507 | 7.50 | 375 | 1.00 | 3882 | 8.50 |
| Journals | 71 | 1.14 | - | - | - | - |
| e-Books | 23 | .25 | - | - | - | - |
| e-Journals | Through Inflibnet* | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | 97 | - | - | - | - | - |
| M.Phil. Dissertations | 543 | - | - | - | - | - |

* under UGC INFONET, Digital Library Consortium

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart- ments | Others |
|----------|--------------------|------------------|----------|---------------------|---------------------|--------|------------------|--------|
| Existing | 276 | 77 | 43 | - | 83 | 24 | 62 | 30 |
| Added | 21 | 07 | 12 | - | 02 | 07 | 05 | - |
| Total | 297 | 84 | 55 | - | 85 | 31 | 67 | 30 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Internet access, Training to teachers and students, networking and e-governance were accomplished through the Computer centre of the University.
- Training Programme on IT for non computer teaching faculty Internet standby Bandwidth upgraded from 18 mbps to 24 mbps.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|--------------|
| i) ICT | 0.64 |
| ii) Campus Infrastructure and facilities | 61.34 |
| iii) Equipments | 3.02 |
| iv) Others | 1.89 |
| Total : | 66.89 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Computer education and tutorials for competitive exams
- Sport and gym facility for students
- Medical facility for students
- Collection, maintenance and preservation of manuscripts and antiques of historical importance
- Vocational, Psychological and Legal counselling
- Remedial classes to ST/SC/OBC for competitive examinations
- Environment consciousness through plantation.
- Plastic-free zone.
- Assisting students with placements/foreign fellowships
- Post Metric scholarship for SC/ST/OBC students are provided through DSW as per M.P. Govt. rules.
- Programmes for slow learners.

5.2 Efforts made by the institution for tracking the progression

- Departmental Council regularly keeps a track on attendance, regularly interact with the students and address the grievances, provide counselling at the time of admission to help them to select subjects and after examination in job placements
- Their placement records are kept in the departments as far as possible
- The remedial coaching centre regularly keeps a track on the fate of competitive examination of ST/SC/OBC students
- Academic audit committee.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|------|--------|--------|
| 523 | 1015 | 143 | 633 |

(b) No. of students outside the state

| |
|-----|
| 175 |
|-----|

(c) No. of international students

| |
|---|
| - |
|---|

| | | | | | |
|-----|------|-------|-------|-----|-------|
| Men | No | % | Women | No | % |
| | 1741 | 75.23 | | 523 | 24.77 |

| Last Year | | | | | | This Year | | | | | |
|-----------|-----|-----|-----|-----------------------|-------|-----------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 1116 | 465 | 248 | 508 | - | 2337 | 1501 | 231 | 42 | 540 | - | 2314 |

Demand ratio : 1 : 2.5

Dropout % : 0.6

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Training Centre for SC/ST/OBC and Minority students
- Counselling for preparing for Competitive Exams.

No. of students beneficiaries

375

5.5 No. of students qualified in these examinations

NET

12

SET/SLET

-

GATE

04

CAT

-

IAS/IPS etc

-

State PSC

08

UPSC

02

Others

04

5.6 Details of student counselling and career guidance

- Counselling given to the students about career options.
- How to write resume and face interview.
- Each faculty is assigned 20 students to take care of their career needs.

No. of students benefitted

415

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 09 | 105 | 28 | 384 |

5.8 Details of gender sensitization programmes

- Well established Women Anti-harassment cell in the University
- Two days workshop on Empowerment of tribal women
- Women Studies and Research Centre for empowering women by providing value added and job oriented programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount (Rs.) |
|--|--------------------|--------------|
| Financial support from institution | 45 | 1.50 Lakh |
| Financial support from government | 646 | 169.40 Lakhs |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Tourism Students wanted educational tour and field visit in each semester but the Dept. Organised it annually.
- ICT facilities provided.
- Water purifier system
- Medical facilities.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Creating an ideal society and intellectual environment that initiates, nourishes and perpetuates values of co-existence and fulfillment of achieving excellence.

Mission

To provide quality education, develop human resource and improve literacy and improving socio-economic status of the society as a whole in general and deprived sections of the society in particular.

6.2 Does the Institution has a management Information System

Yes, there is a MIS system in the university through which we communicate regarding various administrative, financial and academic activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Feedback is taken from students.
- Departmental committee discuss existing curriculum and effective delivery mechanisms in view of feedback.
- Board of Studies (BOS) in consultation with external experts formulates the syllabus
- Faculty followed by Academic Council approves the syllabus
- UG syllabi are framed by Central Board of Studies of all the Universities of M.P.

6.3.2 Teaching and Learning

- Special Lectures, Workshops and Seminars are organised.
- Case Methodology.
- Online demonstration (ICT aids) .
- Poster presentation and article presentation
- Field visit projects.

6.3.3 Examination and Evaluation

- CCE and Class test/Seminars/Assignments/Projects for hand-on training
- Repeated internal tests with access to the answer scripts to the students

6.3.4 Research and Development

- Case history evaluations

- Counselling to Masters' students for Ph.D.
- Encouragement to research scholars to participate in Conferences and Seminars.
- Imparting skills of writing quality research papers and theses
- Publication of scholarly papers/review of literature
- Research projects
- Collaboration with other Universities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Digitization of records
- Cataloguing and Computerization
- Bar Coding
- Multimedia projectors and Smart class rooms

6.3.6 Human Resource Management

- Guidance and Counselling
- Faculty members regularly attend seminars, conferences, workshops etc.
- Timely disposal of files by administrative and technical staff
- Interaction with visiting scholars, civil society and industrialists
- Computational skills development among administrative staff

6.3.7 Faculty and Staff recruitment

- Global advertisement of vacant faculty positions through website
- Appointment is done through statutory selection committee
- The regulations laid by UGC, AICTE, NCTE, MCI/BCI etc. are rigorously followed

6.3.8 Industry Interaction / Collaboration

- Capacity Building Programme with NTPC, Singrauli
- Environmental related activities with NEERI, Nagpur
- Biopharmaceuticals and Biotechnology with NBFGR, Lucknow and GENNOVA, Pune
- Interaction with M.P. Tourism Dept. for promoting Tourism.

6.3.9 Admission of Students

- On the basis of merit, written test and Personal Interview by a committee appointed by competent authority.

6.4 Welfare schemes for

| | |
|---------------|--|
| Teaching | <ul style="list-style-type: none"> • GIS, Medical Facilities, Loan from TBF, 50% to 100% tuition fee waiver to faculty dependents. • Creation of seats over and above upto 5% of total seats for admission to dependent. |
| .Non teaching | <ul style="list-style-type: none"> • GIS, Medical Facilities, Loan from EWF, Grain / Festival Advance, 50% to 100% Tuition Fee Waiver to dependents of employees. • Creation of seats over and above upto 5% of total seats for admission to dependents. |
| Students | <ul style="list-style-type: none"> • Rail Ticket Concession & Insurance . • Book Bank facility . |

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | - | Yes | Committees |
| Administrative | No | - | Yes | Committees |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The BOS suggested new pattern for semester end examination including objective type, short answer type and long answer type questions.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Four colleges have been given autonomy as per UGC Norms.
NAAC Accredited: Pt. S.N.Shukla College Shahdol 'A' Grade; TRS College, Rewa 'A' Grade.

6.11 Activities and support from the Alumni Association

- Help in Students placement & Jobs
- Linkage of Industries & University
- Monitor the quality of content & delivery of mechanism of curricular
- Visitors /Register

6.12 Activities and support from the Parent – Teacher Association

- Feedback on quality of curricula
- Appraisal of students' performance

6.13 Development programmes for support staff

- Meditation Programme
- Computer Training programmes for office staff.
- Personality Development Programme
- Organisation of recreation tours.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of CFL/LED/High Mask LED for campus during night with automatic switching on/off.
- Green Campus, Clean Campus.
- Rain water harvesting
- Water quality testing

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Inclusion of people from industry in BOS
- Introduction of certificate course in Direct & Indirect Taxation and Agribusiness

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Encouraged extensive participation of faculty in International/National/State level programmes.
- Encouraged for Extension Activities.
- Floating value added courses
- Democratic and participative Decision making

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Well established and appreciated examination system
- Democratic and participated decision making.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

See Annexure-04 (i & ii)

7.4 Contribution to environmental awareness / protection

- Street Plays
- Replacement of bouquets with sapling on the occasion of any of the function
- Panchganga River pollution Awareness Campaign

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- SWOT Analysis

Strengths:

- (i) Punctuality (ii) Regularity in classes (iii) 75% attendance is insisted (iv) Registers are maintained for department activities.

Weaknesses:

- (i) Large number of permanent faculty positions are vacant
- (ii) Students from economically backward region
- (iii) Rewa is not situated on the main line, hence has poor Rail and Air connectivity.

Opportunity:

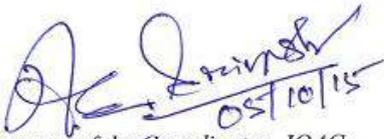
- (i) Here are the opportunities to do some meaningful contribution for the weaker sections of the society
- (ii) There is ample opportunity to do need based research for the people of the region
- (iii) As this University is the only Govt University of the region, a number of programmes could be offered on Self Supporting basis.

Threats:

- (i) Decreasing number of students in traditional courses is not a good sign for academics
- (ii) Some of the Job oriented professional courses are losing their demand in job markets.
- (iii) As no permanent appointments on full pay scales are being made for quite some time most of the departments/self financing courses are in dearth of talented faculty members.

8. Plans of institution for next year

- Exploring Faculty Exchange
- Certificate Courses in Finance, Economics, Marketing etc.
- Collaboration with National/International institutes.
- Organization of Seminar, Conferences and Workshops.
- Introduction of new PG Course
- Exploring possibility for online admission/exam form filling



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

बिहारविश्वविद्यालय अखिल आयोग का स्थापक संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the

National Assessment and Accreditation Council

on the recommendation of the duly appointed

Peer Team is pleased to declare the

Awadhesh Pratap Singh University

Rewa, Madhya Pradesh

Accredited

at the C++ level.

(among the Universities)



Date: March 21, 2003

Ushuani
Director

This certification is valid for a period of Five years with effect from the academic year 2002-2003. An institutional score (S) in the range of 55 and upwards is eligible for C grade, 45-54 for grade B, 30-44 for grade B+, 15-29 for grade B++ and 10-14 for grade B+++. A grade below A grade is not an A++ grade.

Quality Profile

Annexure 01

Name of the Institution : Awadhesh Pratap Singh University
Place : Rewa, Madhya Pradesh

| Criterion | Criterion Score (C) | Weightage (W) | Criterion X Weightage (C x W) |
|---|---------------------|---------------|-------------------------------|
| I. Curricular Aspects | 72 | 15 | 1080 |
| II. Teaching-Learning and Evaluation | 68 | 25 | 1700 |
| III. Research, Consultancy and Extension | 57 | 15 | 855 |
| IV. Infrastructure and Learning Resources | 70 | 15 | 1050 |
| V. Student Support and Progression | 65 | 10 | 650 |
| VI. Organisation and Management | 60 | 10 | 600 |
| VII. Healthy Practices | 57 | 10 | 570 |
| | | 100 | $\Sigma C_i W_i = 6505$ |

Institutional Score = $\frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{6505}{100} = 65.05$

Ushuani
Director

मध्यप्रदेश शासन
उच्च शिक्षा विभाग
मंत्रालय,

Annexure - 02

कमांक /524/ सी सी / 11 / अडतीस
प्रति,

भोपाल, दिनांक 25.05.11

कुलपति
समस्त विश्वविद्यालय
मध्यप्रदेश

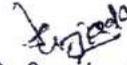
विषय:- सत्र 2011-12 में सेमेस्टर पद्धति में अकादमिक कैलेण्डर का अनुमोदन।

—0—

महामहिम कुलाधिपति जी द्वारा विभागीय प्रस्ताव पर प्रदेश के महाविद्यालयों में सेमेस्टर पद्धति से संचालित पाठ्यक्रमों के सत्र 2011-12 के अकादमिक कैलेण्डर को समन्वय समिति से अनुमोदन की प्रत्याशा में अनुमति प्रदान की गई है। प्रकरण आगामी समन्वय समिति की बैठक में अनुसमर्थन के रूप में प्रस्तुत किया जाएगा।

कृपया उपरोक्तानुसार अवगत होते हुए संलग्न अकादमिक कैलेण्डर सत्र 2011-12 के अनुसार आवश्यक कार्यवाही संपन्न करें।

संलग्न:- सेमेस्टर कैलेण्डर 2011-12


(जे.जी.माडवगड़े)
अवर सचिव

म.प्र. शासन उच्च शिक्षा विभाग
मंत्रालय भोपाल

भोपाल, दिनांक 25-5-11

कमांक /524/ सी सी / 11 / अडतीस
प्रतिलिपि -

1. सचिव, महामहिम राज्यपाल सचिवालय, राजभवन भोपाल।
2. आयुक्त, उच्च शिक्षा संचालनालय, सतपुड़ा भवन भोपाल।
3. कुलसचिव, समस्त विश्वविद्यालय मध्यप्रदेश की ओर आगामी आवश्यक कार्यवाही हेतु प्रेषित।
4. कम्प्यूटर प्रकोष्ठ, उच्च शिक्षा संचालनालय, अकादमिक कैलेण्डर वेबसाइट पर जारी करने हेतु।


अवर सचिव

म.प्र. शासन उच्च शिक्षा विभाग

AD(CS)
25 may 

सेमेस्टर प्रणाली अकादमिक कैलेण्डर सत्र 2011-12
सभी कक्षाओं के लिये

प्रथम सेमेस्टर, 2011 की प्रवेश प्रक्रिया-

| | |
|--|-----------------------|
| प्रवेश आवेदन जमा करना | 20 मई से 20 जून, 2011 |
| प्राचार्य स्तर पर प्रवेश की अंतिम तिथि | 26 जून 2011 |
| कुलपति की अनुमति से प्रवेश की अंतिम तिथि | 30 जून, 2011 |

| | |
|----------------------------------|--------------------------------------|
| प्रथम/तृतीय/पंचम सेमेस्टर | द्वितीय/चतुर्थ/षष्ठम सेमेस्टर |
|----------------------------------|--------------------------------------|

अकादमिक कार्य

| | | |
|---|-------------------------------|----------------------------------|
| शैक्षणिक एवं औत्तरिक कार्य (लगभग 90 कार्यदिवस) | 1 जुलाई से 04 नवम्बर, 2011 | 08 दिसम्बर 11 से 10 अप्रैल, 2012 |
| परीक्षा पूर्व तैयारी अवकाश | 05 नवम्बर से 08 नवम्बर, 2011 | 11 अप्रैल से 14 अप्रैल 2012 |
| सेमेस्टर एवं ए.टी.के.टी. परीक्षाएं | 09 नवम्बर से 07 दिसम्बर, 2011 | 18 अप्रैल, से 15 मई, 2012 |
| प्रायोगिक परीक्षाएं स्नातक एवं स्नातकोत्तर | 08 नवम्बर 2011 से पूर्व | 18 अप्रैल, 2012 से पूर्व |
| परीक्षा परिणाम घोषित होने की संभावित तिथि | द्वितीय सप्ताह दिसम्बर, 2011 | मई, 2012 अंतिम सप्ताह |

| | |
|---|---|
| वार्षिक उत्सव/खेल/सांस्कृतिक गतिविधियां | एक सप्ताह |
| छात्र संघ गठन | माह अगस्त माह 2011 के तृतीय या चतुर्थ सप्ताह |

नोट - उपरोक्त सभी गतिविधियों के समापन की अंतिम तिथि 15 फरवरी, 2012

शैक्षणिक एवं अशैक्षणिक कार्य दिवस 2011-2012

| कार्य दिवस एवं अवकाश | दिवस |
|---|----------------------------------|
| 1. रविवार | 52 |
| 2. सामान्य अवकाश | 20 |
| 3. स्थानीय अवकाश | 03 |
| 4. दीपावली अवकाश | 05 (24 अक्टू. से 28 अक्टू. 2011) |
| 5. पाठ्येत्तर गतिविधियां | 10 |
| 6. ग्रीष्मावकाश (रविवार एवं अवकाश छोड़कर) | 40(16 मई 2012 से 30 जून, 2012) |

कुल दिवस 130

परीक्षा पूर्व तैयारी एवं परीक्षा के दिवस

| | |
|---|-------------------|
| 1. परीक्षा पूर्व तैयारी (रविवार एवं अवकाश को छोड़कर) | 02 + 04 = 06 दिवस |
| 2. परीक्षा दिवस (रविवार एवं अवकाश छोड़कर) | 48 दिवस |

कुल 54 दिवस

कुल अवकाश $130 + 54 = 184$ दिवस

कुल शैक्षणिक दिवस $365 - 184 = 181$ दिवस

अपरिहार्य परिस्थितियों में विश्वविद्यालय प्रशासन तिथियों में आंशिक संशोधन कर सकते हैं।

Awadhesh Pratap Singh University, Rewa (M.P.)

Analysis of Feedback(2011-12)

The feedback from various stakeholders was periodically received by various university teaching departments. Following is the brief outcome of the feedback from students, teachers and alumni.

- There was a demand of having a separate canteen within the premises of the Dept. of Business Administration. The University has constructed a canteen building from the resources of the university. It is in the process of opening for the benefit of the students.

BEST PRACTICES

Title

Well Established and Appreciated Examination System

Objective of the Practice

The University wanted to develop a system which is very transparent and the confidentiality be ensured. The university has adopted semester system of the examination where internal assessment (CCE) is done by the competent faculty of the concerned subjects. Best two of the three class tests and oral presentation of the students are considered for this purpose.

The Practice

The University has adopted the practice of interchanging the examination centres of various private colleges. Those colleges who are involved in mass copying are not made examination centres. Regular flying squad and observers are appointed to monitor the sanctity of examination.

Senior faculty from other universities are appointed as examiners by the Honourable Vice Chancellor from a panel submitted by the Examination Committee. The paper setters are instructed to cover the entire syllabus covering the objective type questions, short answer type questions and long answer type questions.

The Controller of Examination has been made responsible for the conduct of University Examination.

The Context

The university has developed the following procedure for evaluation of answer books. The collected answer books from various examination centres are sent to the coding cell where fictitious roll numbers are allotted to each answer book. The examiners after the evaluation, prepare foils/counter foils using code numbers which is decoded by a separate decoding cell. This kind of fair practice makes the evaluations system free from any kind of favouritism and thus, confidentiality is maintained

Evidence of Success

The University examination system is functionally autonomous under the control of Controller of Examination appointed by the State Government. The evaluation, tabulation, coding, decoding, result declaration are done by different committees constituted by Honourable Vice Chancellor. The question papers are set by two examiners before giving to external moderators, who finally submit the sealed question papers for printing. Hence, confidentiality is ensured.

Problems Encountered and Resources Required

The marks of CCE are sometimes not sent to the university in time. This causes inordinate delay in declaration of results. This is a major problem faced by the University because the admission to next stage is influenced. At times the marks are not entered properly, hence hard copy of the same is obtained and is used in resolving the problem.

Nodal centres are established in various places and central evaluation is done which makes the task more feasible and accessible.

The problems encountered from time to time are successfully managed by the concerned departments.

Each and every coordinator, co-ordinator and members of the respective cells constituted for the evaluation, till the declaration of the results play crucial roles.

Since, time frame is fixed for the declaration of results, all the cells constituted are supposed to finish the task within that period. Hence, role of Controller Examination is important for speedy declaration of the result. Therefore, each cell has equal participative role in this venture.

BEST PRACTICES

Title

Democratic and Participative Decision Making.

Objective of the Practice

To involve all the stake holders in decision making all the statutory bodies are framed. The decisions in the departments are taken by the departmental committees. The University annual budget is prepared by the finance department in consultation with the Heads of the respective departments. The courses are framed by the board of studies which include members from affiliated colleges. Similarly, the Academic Council and even Executive Council which is the highest decision making body have compositions in which persons from different spheres of society are included.

The Practice

Usually in the beginning of the academic year policies are framed by convening meetings of various bodies. The suggestions are invited, discussed and finally if found useful, are incorporated in the final decisions.

The financial budget is prepared in the month of February which is finally approved by the Executive Council.

The context

The University act has certain provisions of participative management, hence, at each level that practice is observed.

Evidence of success

Usually the draft, prepared for budgetary provisions are altered due to discussion in different meetings. The requirement of departments are fulfilled by providing adequate amount of money and also a healthy practice of management of department is observed.

The Executive Council which is final decision making body takes decision which involved administration, faculty members, representative from civil society,

elected members from the Court and also representatives from the weaker sections of the society.

The Students, Teachers, Official Staff all contribute in decision making process related to official and departmental matters. The University has a mechanism of grievance and redress cell where opportunities are provided to different stake holders in solving their problems.

Problems encountered and Resources required

Sometimes the committees & bodies go beyond their terms of reference, thus creating hardship in the implementation of the decision taken.

The provisions provided in the University Act help higher bodies to resolve these difficulties. Limited budgetary provisions compel departments to cut their requirements. Sometimes Vice-Chancellor constitute committees comprising of concerned associations in resolving the career related problems of the employees but due to limited sanctioned positions it is difficult to satisfy all of them.